

South Portland Educational Access Channel
SPEAC-3

Equipment Sign-Out Sheet

Name _____

Date Equipment Signed Out: _____

Date Equipment to be Returned: _____

Project to be Taped: _____

Equipment Signed Out

_____ Camcorder Kit – includes the following items (*indicate quantity beside each item*)

_____ Camera

_____ Battery(s)

_____ A/C Adaptor

_____ Cable(s)

_____ Camera Manual

_____ Carrying Case

_____ Tripod(s)

_____ Tapes

_____ Other (extension cords, cables, etc.)

I DO HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE RULES AND REGULATIONS FOR USING SPEAC-TV EQUIPMENT AND THAT I AGREE TO THE TERMS SET FORWARD THEREIN.

Signature _____

Signature of Instructor _____

Equipment returned in satisfactory condition: Yes No

Date _____